



**VILLAGE OF FRUITPORT
PERSONNEL COMMITTEE MEETING
AGENDA
SEPTEMBER 16, 2024 at 3:30 PM**

1. Call to Order – The meeting was called to order by Chairperson Rothenberger at 3:30 p.m.
2. Roll Call – Personnel Committee Chairperson Carl Rothenberger and Village President Roger Vanderstelt.
3. Amend Agenda – Motion by Rothenberger and supported by Vanderstelt to add an agenda item titled Training. The motion passed unanimously.
4. Public Comment – No public was present.
5. Personnel Regulations Update Regarding Paternity Leave – Motion by Rothenberger and supported by Vanderstelt to recommend to Village Council to allow one week of paternity leave for birth or adoption for full-time staff members. As part of the motion, the following text will be added to the Personnel Regulations Manual: “Regular full-time employees are allowed up to 40 hours with pay at the time of birth or adoption of their child. Accrued leave time can be used for time needed beyond the 40 hours described above. Time off shall be scheduled and approved with appropriate supervisor.” The motion passed unanimously.
6. Training – Motion by Rothenberger and supported by Vanderstelt to recommend to Village Council to allow the DPW supervisor and two DPW team members to attend a winter operations training conference at a cost not to exceed \$1,700 that includes training cost, lodging, and meals. The motion passed unanimously.
7. Public Comment – No public was present.
8. Adjournment – The meeting adjourned at 3:52 p.m.