



**VILLAGE OF FRUITPORT
PERSONNEL COMMITTEE MEETING
MINUTES
JUNE 12, 2024 at 5:00 PM**

1. Call to Order -Chairperson Rothenberger called the meeting to order at 5pm.
2. Rothenberger motioned to amend the agenda to add subcategories under Personnel Regulations as follows: new employee probationary period evaluation(s), length of probationary period, current relationship/environment DPW, and street administrator and DPW supervisor communication guidelines.
3. Roll Call – Carl Rothenberger, Committee Chair; Roger Vanderstelt, Village President, and Jacob Griffis, DPW Supervisor/Public
4. Public Comment - None
5. Personnel Regulations
 - a. New employee probationary period evaluation(s) - New timelines for “updates” during probationary period were suggested and will be presented to the council for approval.
 - b. Length of Probationary Period – Discussion will be presented to the council.
 - c. Current Relationship/Environment DPW - Discussion of any issues and minor suggestions were completed. Follow up with DPW soon.
 - d. Street Administrator(s)/DPW Supervisor Communication Guidelines - All is good. DPW supervisor will be present at all council meetings and provide updates from the DPW/projects. This will be added to the council meeting agenda monthly.
6. Public Comment - None
7. Adjournment – The meeting adjourned at 6:01 p.m.

Respectfully submitted,

Amy Haack, Clerk